

# Outer Banks COMMUNITY Foundation

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## EXECUTIVE DIRECTOR

Barbara A. Bingham, CAE

November 2, 2009

**Brian McDonald**  
**Outer Banks Heating & Cooling**  
**P.O. Box 1415**  
**Nags Head, NC 27959**

Dear Brian

Many thanks from the Outer Banks Community Foundation to Outer Banks Heating & Cooling for the donation of the Sanyo 1.5 ton 10.50 SEER ductless heat pump system and its installation in our board room at our office at 13 Skyline Road in Southern Shores on October 30, 2009. The Outer Banks Community Foundation is a 501(c)(3) nonprofit organization. This contribution is tax deductible to the extent allowed by law and you have received no goods or services in return.

We appreciate your continued support of the Outer Banks Community Foundation and will recognize your donation in the 2009 Annual Report.

Sincerely,

**Barbara A. Bingham**  
**Executive Director**